**Application for Promotion: 2024/25**

This form should be completed after reading the relevant criteria and document and the promotions process, found here [Exeter Academic](https://www.exeter.ac.uk/staff/exeteracademic/).

**Section 1: Applicant details**

|  |  |
| --- | --- |
| Name of Applicant | Click or tap here to enter text. |
| Staff number | Click or tap here to enter text. |
| Application for promotion to | Choose an item. |
| Faculty | Choose an item. |
| Department | Choose an item. |
| Job Family | Choose an item. |
| Date of Appointment | Click or tap to enter a date. |
| FTE: | Click or tap here to enter text. |
| Date confirmed in post (Senior Lecturer (E&R) applications only) | Click or tap to enter a date. |
| Effective Date of Last Promotion (if applicable) | Click or tap to enter a date. |
| Name of Academic Manager or Supervisor/PI | Click or tap here to enter text. |
| Date completed LTHE/Academic Professional programme/PCAP (Lecturer and Senior Lecturer applications only) | Click or tap to enter a date. |
| Confirmation of completion of [mandatory](http://www.exeter.ac.uk/staff/development/mandatory/) [training](http://www.exeter.ac.uk/staff/development/mandatory/) | * Prevent Duty – Inclusive, Cohesive and Safe Universities * Diversity and Inclusion in Higher Education * Health and Safety Introduction * Information Governance * Relevant Academic/Research training |
| Date of last Performance Development Review (note this should be within the last 12 months) | Click or tap to enter a date. |
| HEA Status (Associate Professor and Professor applications only) | Choose an item. |
| You must attach your CV – please confirm it has been updated prior to your submission. | YES / NO |

**Section 2: Assessment and Feedback**

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| **SUMMARY OF ASSESSMENT/FEEDBACK**  **Guidance:** Please use the below section to give a self assessed summary of the level you achieve in each sub category. Use Section 3 to explain your self assessment and provide the supporting evidence. Please only fill in the applicant column. Further guidance is available on the Exeter Academic Website. | | |
| **Research** | | |
|  | Applicant self assessment | Department Assessment |
| R1: Research Excellence | Choose an item. | Choose an item. |
| R2: Research Funding Portfolio | Choose an item. | Choose an item. |
| R3: Research Leadership | Choose an item. | Choose an item. |
| R4: Research practice and culture | Choose an item. | Choose an item. |
| R5: Research standing and reputation | Choose an item. | Choose an item. |
| **Education** | | |
| E1: Assessment and student outcomes on taught modules | Choose an item. | Choose an item. |
| E2: Academic Support and Guidance | Choose an item. | Choose an item. |
| E3: Teaching and learning opportunities and curriculum development | Choose an item. | Choose an item. |
| **Business Engagement and Innovation** | | |
| BEI 1: Commercial | Choose an item. | Choose an item. |
| BEI 2: Impact and Partnership working | Choose an item. | Choose an item. |
| BEI 3: Civic involvement and public engagement | Choose an item. | Choose an item. |
| **Leadership and Management** | | |
|  | Choose an item. | Choose an item. |
| **Citizenship** | | |
|  | Choose an item. | Choose an item. |

|  |  |  |
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| **Comments from Department Assessment** – use this text box to further explain the summary assessment above | | |
|  | | |
|  | | |
| **Faculty Panel Assessment decision and feedback-** please complete this section as the information in this box will be fed back to the applicant. | | |
|  | | |
|  | | |
| **University panel decision and feedback (AP/P only)** | | |
| Promotion awarded | Approve | Not approved |
|  | | |

**Section 3: Case for promotion**

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| **Supporting Statement** | |
| Please provide a summary of evidence to support your self assessment against the sub-categories. Please refer to relevant criteria at [Exeter Academic](https://www.exeter.ac.uk/staff/exeteracademic/). **You must use the appropriate categories and sub-categories headings in preparing your application for support. This section should be no longer than 5 pages (or 2500 words).** | |
|  | |
| **Future Plans in role** | |
| Please outline your future plans for this role. (max 250 words). | |
|  | |
| **Personal Circumstances** | |
| Please use this box to share any lived experience or personal circumstances considerations you would like to highlight for the panel? (max 500 words) | |
|  | |
| Applicant Signature (electronic): |  |
| Date: |  |