



# Clearing support for teachers and advisers

Clearing is the later element of the UCAS application cycle. It's when we advertise the places we have available for study that autumn to those students who find themselves unplaced, either out of choice or because they did not receive or accept any offers.

You can find a range of advice as well as information about our courses with vacancies on our clearing webpage: <a href="mailto:exeter.ac.uk/study/clearing">exeter.ac.uk/study/clearing</a>

Further information about clearing can be found on the **UCAS website**.

#### Contact us

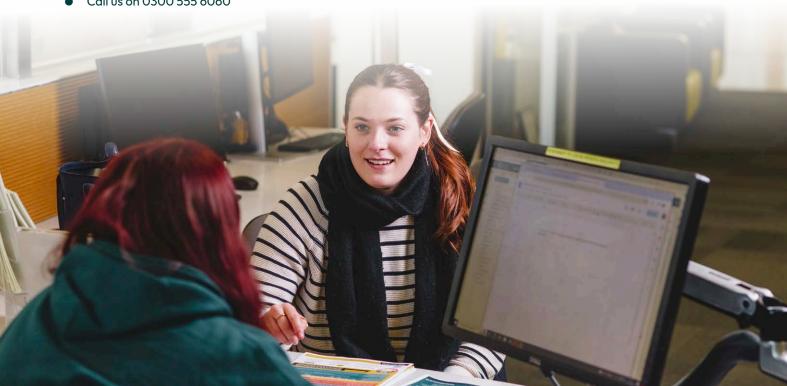
We have a dedicated teacher and adviser contact number (**01392 723372**) available on 15 August 2024 (08:30 – 17:00) for any queries you may have.

Students can contact our Admissions team who will be happy to answer queries through any of the following routes.

- Contact us through our online live chat
- Email us at ug-ad@exeter.ac.uk
- Call us on 0300 555 6060

# **Key dates**

5 July 2024	Clearing 2024 opens IB Results Day
6 August 2024	SQA Results Day
15 August 2024	A Level, BTEC and T Level Results Day
17 October 2024	Clearing 2024 closes



## Preparation for results day

- Think about the support you can offer, before and on results day, this may be for students directly but also their parents and supporters at home. Films such as Preparing you for clearing, can highlight the options and process in advance.
- Research and preparation are key. If a student decides to change their mind, or they think they might not get the grades they require in the summer, they can start to think about alternative universities or courses earlier

#### Confirmation

- We will have automatically considered offer-holders for an Alternative Offer if we were unable to confirm their existing offer. Any such decisions will have been communicated with a student via the UCAS Hub.
- We are only able to discuss an application with a third party if they are recorded as the 'nominated contact' in the student's UCAS Hub.

## How does a student secure a clearing place?

- The University of Exeter advises applicants to complete our online clearing form; this is the quickest way to get a decision. Applicants will be able to speak with a member of our admissions team through online live chat if they wish before submitting a form.
- There are a few key pieces of information we will want to know from students when they contact us including their UCAS ID, achieved results as well as courses they are interested in studying (ideally by course code). A full list of courses that appear in clearing will be available on our website.

- If students receive an offer from their preferred clearing choice, they will need to add this as their choice through UCAS from 12pm on results day. This is the only way to get a confirmed offer.
- During the period we receive a high volume of clearing applications. Students should receive an acknowledgement email to confirm their application has been submitted. Our admissions team work hard to process decisions as quickly as possible. Encourage students to keep checking emails (including their spam folder) as a decision will be sent via email.

# How does a student make a change to the place they are holding?

- If a student would like to defer their year of entry or have applied for deferred entry but would now like to bring the year of entry forward, they will need to email the Admissions team. They will review all requests, however a change to a student's start date may not always be possible, particularly for some of our most competitive programmes or those with specific caps on the number of places available.
- If a student wants to be considered for an alternative course, they should contact our Admissions team via email (putting 'Request to change course' in the email subject). The request will be considered and if approved a change of course decision will be shared with UCAS.

### Teachers and advisers

We have a dedicated teacher and adviser contact number (01392 723372) available on 15 August 2024 (08:30 – 17:00) for any queries you may have.

# **Students**

Students can contact our Admissions team via our online live chat, email ug-ad@exeter.ac.uk or call us on 0300 555 6060.



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