

Fresh Ideas Room Delivery Restrictions

Building	Room	Alternative Deliver Point	Additional Details
Amory	Parker Moot	Amory Reception	No lift access.
	Bateman LT		
	Matrix LT		
	Pearson Room		
	Kolade Room	Building:One 1st Floor Corridor. Please ensure there is a table	
Building:One	Konstantin	available for catering set up.	
	e Room	available for satering set up.	
	Marchant Syndicate Rooms A, B & C		
	La Touche Cafe		Approval required by the Retail Catering Manager (currently Paul Weller, ext: 3555)
		Corridor outside Room M.	No refreshments are to be taken inside this
	Danie M	Please book tables through	computer room. It is recommended that the
Queen's	Room M	Campus Services Porters Outside LT 4.1 & 4.2. Please	customer book an alternative room.
	Lecture Theatres	book tables through Campus	No lift access. It is recommended that the
	6.1, 6.2, 7.1 & 7.2	Services Porters	customer book an alternative room.
		At the bottom of the stairs.	N. 196
	Rooms 230 - 260	Please book tables through Campus Services Porters	No lift access. It is recommended that the customer book an alternative room.
	K00111S 230 - 200	Campus Services Porters	It is recommended that the customer book
Laver	Room 716	Not accessible	an alternative room.
		Outside the labs. Please book	
	Evne Lebe	tables through Campus Services	
The Forum	Expo Labs	Porters The Street. Please book tables	
	Any of the	through Campus Services	
	Seminar Rooms	Porters	
	Mezzanine Level	The Street. Please book tables	
		through Campus Services Porters	
	Any of the		
	teaching or		
	seminar rooms		This building has various restrictions -
	during term time (except Wed PM)		please ask the Fresh Ideas team for more information.
IAIS	(NO red wine)	The Street (during vacation)	morniquon.
Hope Hall	Any	Ground Floor deliveries only	
St Lukes North	,		No lift access. It is recommended that the
Cloisters	100 +	Ground Floor deliveries only	customer book an alternative room.
St Lukes Dance Studio		Not accessible	
24.100 014410		At the bottom of the stairs.	
		Please book tables through	No lift access. It is recommended that the
EMS	F20	Campus Services Porters	customer book an alternative room.
Geoffrey Pope	Mezz level	Outside the lift	
Mardon Hall	Training Room, library	At the entrance of Mardon Hall	
Maraoninali	library	Outside room. Please book	No refreshments are to be taken inside this
		tables through Campus Service	computer room. It is recommended that the
Old Library	Cluster Room	Porters	customer book an alternative room.
RILD	RILD 4.16	Outside lift	N. W.
Harrison	Harrison 004	At the recention	No lift access. It is recommended that the customer book an alternative room.
Reed Hall	2 nd Floor	At the reception Upper Landing (1st Floor)	No lift access.
Rood Hall	2 11001	oppor Landing (1 1 1001)	1.0 400000.