



Graduate Business Partnership



Graduate Business Partnership (GBP)

The Graduate Business Partnership scheme helps recent graduates to launch their careers with recommended employers in the Southwest.

Application Process

To apply for GBP roles, you will need to complete the [Internship Application Form](#) and email this to internships@exeter.ac.uk with the GBP reference number. Your application will be sent to the recruiting manager the day after the application closing date. If you need an update at any time, you can contact the Internships Team.

Check the [GBP website](#) for further information and to learn about the benefits available to Graduate Business Partners.

The Latest GBP Roles – 20th December 2024

Click on the job title below to view the full details.

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GBP 7553 Widening Participation Events & Activities Assistant

Location: Exeter/Hybrid
Starting Salary: £26,257 per annum
Closing Date: 02/01/2025

Internship Scheme and Reference Number:	
GBP 7553	
Job Title:	
Widening Participation Events & Activities Assistant	
Address of Faculty/Department:	
Innovation Centre 2, Rennes Drive, Exeter, EX4 4RN	
Workplace Address:	
This role will be hybrid with some home working.	
Advertisement Start Date:	Advertisement Closing Date:
10/12/2025	02/01/2025
Interview Date:	
TBC in January 2025	
Start Date:	End Date:
January 2025	15/08/2025
Working Hours and Pattern:	
36.5 hours per week	
Salary:	
£26,257 per annum	
Job Description and Person Specification:	
<p>Job Summary</p> <p>Working within the Access, Participation and Outreach Team, this full-time post will work alongside other team members to support the design and delivery of outreach events and activities on and off campus, including for example contributions to the University's fair access programmes, subject taster conferences, curriculum enrichment workshops, careers insight activity and residential programmes. You will be required to communicate with a range of key internal and external stakeholders and audiences in a variety of different activity formats. Stakeholders will include prospective students, teachers, parents/carers, employers, alumni, current under- and post-graduate students, and colleagues from Professional Services and University Faculties.</p>	

This role is part of the Graduate Business Partnership (GBP) scheme and is for 36.5 hours per week from January to August 2025. This role offers hybrid working where you can work remote and from Streatham Campus, Exeter.

Key Dates

Closing Date: 02/01/2025

Interview Date: TBC in January 2025

Start Date: January 2025

End Date: 15/08/2025

Salary: £26,257 per annum

Purpose of the Role

The focus of the role will be to help the University with its aim of attracting the best students to consider studying at Exeter irrespective of their background. This will be achieved by delivering high quality events for schools and target student groups as well as activities and resources to reach a national audience with content promoting the University's teaching and research excellence.

Duties and Responsibilities

- Assist the Outreach Officers and WP Coordinators in the design and delivery of accessible subject and/or student experience linked widening participation activities, events, and materials with the objective of supporting the University to make progress towards the priorities set by the sector regulator. This could include designing event programmes, coordinating and supporting speakers, producing and delivering, workshops, resources and presentations, creating content to support activity delivery and communications, liaising with attendees and monitoring engagement and evaluation.
- Support the planning of face-to-face and virtual events (including field trips and off-site activity) in support of the University's Access and Participation Plan and related targets. This may include delivering activity within agreed budgets, updating risk assessments and ensuring health and safety and safeguarding processes are followed.
- Develop a good working knowledge of relevant data sets which identify access challenges and how they are used to help support the annual activity action planning process for both specific subject areas and in support of specific unrepresented student groups
- Ensure events and activities are evaluated within the guiding evaluation framework preparing internal reports and recommendations, to enable continual review and ensure that best practice is shared.
- Develop a strong working knowledge of subject offerings and Faculty specialisms (to include research highlights, course entry requirements etc.), as well as key 'Information and Guidance' themes such as UCAS applications, personal statements, student finance, and Confirmation and Clearing.

- Supervise and manage the work of Student Ambassadors on a casual basis during events and projects.
- Maintain effective relationships with a range of key internal and external stakeholders, including academic staff, professional services, technical and other specialist staff to create, enhance, manage and deliver widening participation and outreach events and activities in line with the objectives and targets of the Access and Participation Plan, and undergraduate recruitment strategies.
- Maintain databases and spreadsheets, track activity spend against approved budgets, manage shared email inboxes, process paperwork to meet HSE and data evaluation requirements (e.g. risk assessment, HEAT, evaluation forms) to ensure information is stored in a safe, accessible manner compliant with GDPR and University of Exeter processes.
- To support the implementation of the University's Success for All governance structure as required by the role and/or as a part of professional development opportunities
- To deliver an exceptional level of customer service through access activity that aims to exceed expectations to a wide range of stakeholders.
- To contribute to the effective functioning of the Access, Participation & Outreach team and help to ensure a supportive and collaborative approach to achieving team aims.
- Support the delivery of priority recruitment and outreach events, including residential programmes, pre-application Open Days, Offer-Holder Visit Days, campus tours, incoming visits and confirmation & clearing.
- To have a flexible approach and a willingness to undertake other tasks and projects as might reasonably be required, commensurate with the grade of the post and in some cases linked to the postholder's specialist skills.

You will be expected to work such additional hours as are reasonably necessary to fulfil the requirements of the post, including evening and weekend work, for which there are arrangements for time off in lieu. You may be required to travel both across the southwest and further afield as determined by events and activities.

Training and Development - What Skills and Experience will this Opportunity Provide?

- Event planning and delivery experience
- Experience working with a wide range of academic and professional service colleagues from across the University
- Insight into the barriers preventing young people and mature students from underrepresented backgrounds from progressing to university
- Wide range of transferable skills to include communication, organisations, presentation, team work and attention to detail
- Experience of working with teachers and young people in an outreach context
- Attendance at termly Access, Participation & Outreach team development days
- Candidates will be well placed to apply for Widening Participation Coordinator roles in the future

You will be asked to complete the university's mandatory online training in:

- Prevent Duty - Inclusive, Cohesive and Safe Universities
- Equality and Diversity Introduction
- Health and Safety Introduction
- Information Governance

Support Available

- Regular meetings with the line manager
- Induction facilitator
- Regular team meetings to enable sharing practice
- Team resources outlining key process
- On the job training/shadowing
- The university offers extensive support to staff, including a structured Professional Development Review and [Wellbeing Service](#) plus 1:1 support from the Internships Team

The Benefits

You will have access to a wide range of benefits, rewards and recognition from the University including:

- Flexible/hybrid working
- Generous pension
- A holiday allowance of 39 days per year
- Totum Card (student discount)
- Salary Exchange Schemes such as the Cycle to Work Scheme
- Discounted membership to the university's sports facilities including cricket centre, indoor/outdoor pools, squash courts and fitness centre's.
- The university offers extensive support to staff, including a structured Professional Development Review and [Wellbeing Service](#) plus 1:1 support from the Internships Team.
- All Graduates are offered a 'how to make the most of your internship' guide.
- You will have access to the university's Career Mentor Scheme and career consultancy opportunities.
- You will have access to the university's extensive suite of online training which includes Excel, presentation skills, and negotiation skills.
- You will be invited to quarterly networking and professional development events through 'The Graduate Network' exclusively for GBP's and their line managers.

About You (Person Specification)

Degree and Attainment

- Graduated from a UK University in the last 3 years
- An enhance DBS check will be required

Skills

- Excellent organisational and planning skills
- Ability to manage multiple projects meeting deadlines and targets
- Strong communication, presentation and interpersonal skills with a proven ability to disseminate information effectively to a variety of audiences
- Good IT skills including Word, Excel and PowerPoint
- Desirable – Experience of planning and delivering events
- Desirable - Experience of creating digital content for use on social media platforms and online learning environments

Personal Qualities and Attributes

- A flexible, professional and proactive approach to work
- A positive approach to change and a willingness to adapt
- Proven ability to work effectively as both a part of a team and independently
- A commitment to providing excellent customer service

Knowledge

- Desirable - Understanding of diversity issues and commitment to inclusive behaviours and practice

Prior Experience

- Proven ability to work with high levels of accuracy
- Ability to be able to talk from experience about studying a subject at degree level
- Proven ability to effectively multitask

About the University Department

The Access, Participation & Outreach team works to attract high potential students from all around the world to the University of Exeter and to increase the diversity of students entering higher education.

Our teams carry out the following functions:

- Working with teacher and advisers to raise pupil attainment and widen participation in UK higher education
- Engaging with prospective students all around the world to help them make informed choices about their future
- Creating opportunities to experience University life and our world class campuses through open days, residentials and virtual experiences
- Delivering a high quality admissions and enquiries process, supporting prospective students as they enter higher education

Graduate Business Partnership (GBP) Scheme Requirements

- To undertake a graduate role through the GBP scheme, you must have either achieved your degree or be in your final year at **any UK-based university**.
- If you are in your final year, your working hours may be reduced to 15 hours per week (for undergraduates) or 6 hours per week (for postgraduates) to ensure you have the capacity to successfully complete your degree. More hours can be completed if your academic agrees and provides written confirmation.
- If you do not pass your degree, the GBP role will end early.
- You must have graduated in the UK within the last 3 years of your most recent degree (we will consider extenuating circumstances of potential applicants that may have prevented them from undertaking a graduate role within 3 years of graduation).
- The University of Exeter is committed to developing an environment which promotes [equality of opportunity, values diversity and inclusivity](#).
- We are committed to creating an inclusive culture and engage with evidence-based charter frameworks for gender (Athena SWAN and Project Juno for Physics), race equality (Race Equality Charter Mark) and LGBTQ+ inclusion (Stonewall Diversity Champion)
- Learn about the university's commitment to the Disability Confident scheme [here](#)
- At the time of starting employment, the successful candidate must have permission to work in the UK and evidence must be provided in advance of the appointment. Examples of suitable evidence can be found in the [Intern Guidance- Proving Right to Work the UK](#) guide. Candidates should continue to have permission for the duration of the GBP contract. This includes British citizens, individuals with an [EU Pre-Settlement or EU-Settlement Status](#); and those with a [Graduate Route Visa](#).
- All graduates need to reside in the UK whilst undertaking this role.

How to Apply

- Download and complete the attached 2024-25 [Internship Application Form](#). CVs cannot be accepted. Please make sure you have downloaded the latest copy of the Internship Application Form.
- Guidance and useful tips for completing your application are found on the Internship Application Form.
- Refer to the job details contained within the advert when writing your personal statement.
- Use the STAR approach to evidence each requirement in the Person Specification.
- You should insert the correct reference code on the application form: **GBP 7553**
- Please save your Internship Application Form as 'your name - **GBP 7553**'
- The University is a Disability Confident employer and as such this policy applies to recruitment through GBP Scheme. Applicants who identify a disability on the application form will be offered an interview if their application demonstrates they meet the essential criteria.
- Please also include details of any reasonable adjustments you may need for an interview or to undertake the role.
- You should explain why you would like to work for the employing organisation and why you think you would be a suitable candidate for this role.

- Send your completed application (not by OneDrive) to internships@exeter.ac.uk, with the reference code: **GBP 7553** in the subject bar of your email, by the closing date.

Further Guidance and Support

- **(Exeter graduates only)** You can refer to the My Career Zone Digital resources on application and interview preparation [here](#).
- **(Exeter graduates only)** If you need support with your application, you can book an appointment with a professional Careers Consultant by emailing careers@exeter.ac.uk.
- Unless stated, interview expenses will not be paid.
- It is recommended that you check your online presence on social media to ensure it represents you well, as some employers may undertake online research of their applicants.
- If you have any questions, you can email the Internships Team at internships@exeter.ac.uk

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GBP 7373 Graduate Hydraulic Modeller

Location: Exeter/Hybrid

Starting Salary: £26,257 per annum

Closing Date: 02/01/2025

Internship Scheme and Reference Number:

GBP 7545

Job Title:

Graduate Hydraulic Modeller

Company Name & Workplace Address:

RES Environmental Ltd, Office 116, Westthorpe Business Innovation Centre, Westthorpe Fields Business Park, Killamarsh, S21 1TZ.

Workplace Location:

Exeter

Advertisement Start Date:

11/12/2024

Advertisement Closing Date:

02/01/2025

Interview Date:

W/C 6/01/2025

Start Date:

From January 2025 (or later if in final year)

End Date or duration:

Permanent

Working Hours:

37.5 Hours p/w

Job Description and Person Specification:

Job Summary

RES Environmental Ltd are looking for a Graduate Hydraulic Modeller to join their team in either Sheffield or Exeter. You will develop expertise in urban drainage and flood management through extensive training and hands-on project work. After six weeks of technical training, you'll contribute to client projects by participating in all phases, from data gathering and hydraulic modeling to developing solutions and presenting findings. You'll work both independently and with teams, using Innovyze ICM software to create and analyse models, ultimately helping manage urban water systems effectively.

This role is part of the Graduate Business Partnership Team and offers a full-time (37.5 hours per week) permanent contract after completing the 5-month probation period. You will be based in either Sheffield or Exeter offices with flexible working arrangements available.

Key Dates

Closing Date: 02/01/2025

Interview Date: w/c 6/1/2025

Start Date: From January 2025 (or later if in final year)

This is a permanent role

Salary: £24,500 per annum.

Duties and Responsibilities

You will start with 6-weeks of technical training taking you through every step of the data and modelling process. Once you've learnt all the technical aspects of the role you will quickly become an integral part of the team, given responsibility early on to work on client projects. You will be involved in every step including the scoping, development and assessment of a variety of urban drainage and flooding projects. Depending on each project, you will either be part of the team working on a large project or working on your own project but under the direction of a senior modeller.

Your typical activities might include:

- Initial feasibility studies and site works visits
- Gathering data from clients, databases and other sources
- Verifying, analysing and modelling data effectively, in collaboration with other team members
- Scoping of surveys
- Building hydraulic models using GIS
- Generating synthetic rainfall in the computer model
- Assessing model outputs and reporting on findings
- Developing both hydraulic and environmental solutions to the water industry
- Liaising with clients directly, producing reports and/or contributing to presentations for clients
- Designing data interfaces, incorporating graphs, tables and visual layouts

You'll be using a system called Innovyze ICM to build the models, which you're unlikely to have come across before. It's an advanced integrated catchment modelling software that allows you to model complex hydrologic and hydraulic network elements quickly, accurately and collaboratively.

Training and Development Opportunities

- Experience using bespoke engineering software
- On-the-job technical training provided in your first 6 weeks

- Ongoing support and professional development opportunities

Support Available

- Regular meetings with the line manager
- On the job training/shadowing

The Benefits

- Flexible working
- A clear progression route
- Ongoing support with CPD, including membership of CIWEM www.ciwem.org
- Strong staff retention rates and a genuine feeling of `team`, offering an inclusive, accepting and supportive environment and a commitment to staff health and wellbeing
- A workplace culture that encourages team building, social activities and charitable events
- Working alongside a bunch of talented current and former graduates, as well as highly experienced and supportive senior staff.
- A bright open plan office in a semi-rural setting with beautiful views and access to endless lunchtime walking routes
- The opportunity to play a valued role in the sustainability / green agenda You will be invited to quarterly networking and professional development events through 'The Graduate Network'
- All Graduates are offered a 'how to make the most of your internship' guide.
- You will have access to the University's [Career Mentor Scheme](#) and an extensive suite of online training which includes Excel, presentation skills, and negotiation skills.

About You (Person Specification)

Degree and Attainment

- You will have gained a degree in a highly numerate discipline, including but not limited to: Geography (especially those who enjoyed or specialised in Physical Geography), Urban/Town Planning or Environmental / Civil Engineering.
- You should have graduated from a UK-based University in the last 3 years.
- International applicants with a Graduate Visa are welcome to apply.

Skills

- Great communication skills, particularly listening carefully and contributing positively within the team meetings and discussions
- Possess strong logical problem-solving skills

- Excellent reasoning and analysis skills, able to communicate numerical and other information clearly and confidently

Personal Qualities and Attributes

- Able to apply your love of logic and problem solving into a niche, technical career with great long-term prospects
- Enjoy working as part of a team on client projects and be willing to support other team members
- Meticulous and pay great care and attention to detail

Knowledge

- Competent user of MS Excel and Word and able to pick up new systems quickly
- It would be helpful if you have some experience of using GIS, or MapInfo, but don't be put off if not!

About the Company

At [RES Environmental](#), we stay true to our 7 guiding principles, investing in people and delivering sustainable and future-proofed solutions for the water industry and its stakeholders

“Collectively, we are greater than the sum of our parts. We nurture a culture in which all our people feel empowered to reach out to colleagues, no matter where they are in the organisation.”

Graduate Business Partnership (GBP) Scheme Requirements

- To undertake a graduate role through the GBP scheme, you must have either achieved your degree or be in your final year at **any UK-based university**.
- If you are in your final year, your working hours may be reduced to 15 hours per week (for undergraduates) or 6 hours per week (for postgraduates) to ensure you have the capacity to successfully complete your degree. More hours can be completed if your academic agrees and provides written confirmation.
- If you do not pass your degree, the GBP role will end early.
- You must have graduated in the UK within the last 3 years of your most recent degree (we will consider extenuating circumstances of potential applicants that may have prevented them from undertaking a graduate role within 3 years of graduation).
- The University of Exeter is committed to developing an environment which promotes [equality of opportunity, values diversity and inclusivity](#).
- We are committed to creating an inclusive culture and engage with evidence-based charter frameworks for gender (Athena SWAN and Project Juno for Physics), race equality (Race Equality Charter Mark) and LGBTQ+ inclusion (Stonewall Diversity Champion)
- Learn about the university's commitment to the Disability Confident scheme [here](#)
- At the time of starting employment, the successful candidate must have permission to work in the UK and evidence must be provided in advance of the appointment. Examples of suitable evidence

can be found in the [Intern Guidance- Proving Right to Work the UK](#) guide. Candidates should continue to have permission for the duration of the GBP contract. This includes British citizens, individuals with an [EU Pre-Settlement or EU-Settlement Status](#); and those with a [Graduate Route Visa](#).

- All graduates need to reside in the UK whilst undertaking this role.

How to Apply

- Download and complete the attached 2024-25 [Internship Application Form](#). CVs cannot be accepted. Please make sure you have downloaded the latest copy of the Internship Application Form.
- Guidance and useful tips for completing your application are found on the Internship Application Form.
- Refer to the job details contained within the advert when writing your personal statement.
- Use the STAR approach to evidence each requirement in the Person Specification.
- You should insert the correct reference code on the application form: **GBP 7545**
- Please save your Internship Application Form as 'your name - **GBP 7545**'
- The University is a Disability Confident employer and as such this policy applies to recruitment through GBP Scheme. Applicants who identify a disability on the application form will be offered an interview if their application demonstrates they meet the essential criteria.
- Please also include details of any reasonable adjustments you may need for an interview or to undertake the role.
- You should explain why you would like to work for the employing organisation and why you think you would be a suitable candidate for this role.
- Send your completed application (not by OneDrive) to internships@exeter.ac.uk, with the reference code: **GBP 7545** in the subject bar of your email, by the closing date.

Further Guidance and Support

- **(Exeter graduates only)** You can refer to the My Career Zone Digital resources on application and interview preparation [here](#).
- **(Exeter graduates only)** If you need support with your application, you can book an appointment with a professional Careers Consultant by emailing careers@exeter.ac.uk.
- Unless stated, interview expenses will not be paid.
- It is recommended that you check your online presence on social media to ensure it represents you well, as some employers may undertake online research of their applicants.
- If you have any questions, you can email the Internships Team at internships@exeter.ac.uk

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GBP 7562 Design & Technical Graduate

Location: Exeter

Starting Salary: £25,000 per annum

Closing Date: 05/01/2025

Internship Scheme and Reference Number:	
GBP 7562	
Job Title:	
Design & Technical Graduate	
Company Name & Workplace Address:	
Vistry Group Heron Road, Sowton Industrial Estate EX2 7LL	
Workplace Location:	
On site in Exeter	
Advertisement Start Date:	Advertisement Closing Date:
20/12/2024	05/01/2025
Interview Date:	
January 2025	
Start Date:	End Date or duration:
ASAP After interview	After 18 months
Working Hours:	
Full time	
Job Description and Person Specification:	
<p>Job Summary</p> <p>Vistry Group is the UK's leading provider of affordable mixed tenure homes. They are recruiting a Design & Technical Graduate who will join on an 18-month rotation covering the areas of Technical; Land, Planning/Development; Construction; and Commercial. The Graduate Design & Technical Pathway is the perfect place for aspiring Technical Managers, Designers & Engineers or anyone with a natural interest in architecture, engineering or design. This pathway is tailored to expose you to key areas of the business with clear progression routes that will develop you into a strong all-rounder within the technical field.</p> <p>This role is part of the Graduate Business Partnership (GBP) scheme and offers a full-time permanent contract from January 2025. You will be based in Exeter.</p>	

Key Dates

Closing Date: 05/1/2025

Interview Date: TBC in January 2025

Start Date: ASAP after interview

This is a permanent contract.

Salary: £25,000 per annum, plus £4,500 car allowance

Purpose of the Role

Our Graduate Design & Technical Pathway is the perfect place for aspiring Technical Managers, Designers & Engineers or anyone with a natural interest in architecture, engineering or design. This pathway is tailored to expose you to key areas of the business that will develop you into a strong all-rounder within the technical field. This pathway includes rotations within the following business areas: Technical; Land, Planning/Development; Construction; and Commercial. All constructed with key learning objectives in mind to equip with you all the knowledge you need

You'll rotate through all these areas across your 18 months, starting and finishing within the technical department. During your final rotation, you'll agree with your Line Manager where you will specialise and transition into this position on completion of your rotations, taking the next step onto the Design & Technical career path.

Duties and Responsibilities

- Follow the Technical Pathway, completing all rotations to the best of your ability and meeting the targets set to you by each rotational supervisor.
- Take all learning opportunities that are presented to you through the programme, seeking ways to further develop and challenge yourself.
- Integrate yourself into each team that you work with along your pathway, supporting each team to achieve their goals and establishing meaningful, long lasting professional relationships.
- Absorb the knowledge, expertise and advice given to you throughout your rotations by our talented teams, ask questions and probe to develop your understanding.
- Contribute to continuous development within Vistry by being proactively involved in key business initiatives, projects and launches. Offering ideas and suggestions where opportunities are identified.
- Be an active member of the Vistry Graduate community, supporting your peers, taking part in (and occasionally hosting) quarterly Graduate meetings, attending masterclasses and professional development opportunities.
- Act as an advocate for careers in Construction, to effectively represent Vistry Future Talent at careers events, fairs and other engagement opportunities.

- Act as a buddy to future new Graduates joining the community, to ensure that they are positively supported through their learning journey.
- Commit to completing further study, qualifications and accreditations as appropriate, should you wish to undertake further professional development.
- Positively engage with your leaders and support system throughout the programme, regularly meeting to discuss your progress, identify areas for further focus and development and seek advice.
- Behave in line with our company values – Integrity, Caring and Quality

Training and Development

We invest in their careers through skills, development, safety, health and wellbeing. There's nowhere better to build your career. We've built a supportive, dynamic environment where talented and dedicated people fulfil their potential. We offer:

- Tailored learning and development
- Internal leadership programmes and management courses
- Educational sponsorship
- Mentoring programme
- Multiple networks for connection, support and education
- Mental health first aid

The Benefits

- Competitive basic salary and annual bonus
- 28 days annual leave plus bank holidays, and the option to buy up to 5 days per annum
- Private Healthcare
- Company contributory pension scheme
- Life assurance – 4 x your annual salary
- Sharesave scheme
- Cycle to work scheme – up to £3000
- Support with a professional membership
- Denplan, GymFlex and many more...

From the University:

- You will be invited to quarterly networking and professional development events through 'The Graduate Network'.
- All Graduates are offered a 'how to make the most of your internship' guide.
- You will have access to the University's [Career Mentor Scheme](#) and an extensive suite of online training which includes Excel, presentation skills, and negotiation skills.

About You (Person Specification)

Degree and Attainment

- You should have a relevant degree at 2:2 or above.

Skills & Personal Attributes:

- Due to the nature of the position, there will be some travel required, therefore you must hold a valid driver's license.
- We recruit for potential, and look for passionate, talented and committed people. We invest heavily in future talent and want to see you succeed, so have created a success profile to help you determine if Vistry Group is the right fit for you.

About the Company

Vistry Group is the UK's leading provider of affordable mixed tenure homes. Our purpose as a responsible developer is to work in partnership to deliver sustainable homes, communities, and social value, leaving a lasting legacy of places people love. Operating across 26 regions, we build homes for those who need them right across the UK. We sell homes on the open market through three respected brands: Bovis Homes, Linden Homes, and Countryside Homes.

We sell a large proportion of the homes we build through our business-to-business brand, Countryside Partnerships. Countryside Partnerships is known as our multi-tenure and regeneration brand. Our Countryside Partnerships brand works with a partner to build homes for all tenures, many of which are classed as affordable homes.

Inclusion and diversity are paramount to us here at Vistry Group – we firmly believe that this culture nurtures stronger performances across the wider business. All of our applicants and employees are treated fairly and respectfully, regardless of any protected characteristics.

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GBP 7563 Real Estate Graduate

Location: Cheltenham
Starting Salary: £25,000 per annum
Closing Date: 05/01/2025

Internship Scheme and Reference Number:	
GBP 7563	
Job Title:	
Real Estate Graduate	
Company Name & Workplace Address:	
Vistry Group	
Workplace Location:	
Cheltenham, Gloucestershire	
Advertisement Start Date:	Advertisement Closing Date:
20/12/24	5/1/25
Interview Date:	
TBC in January 2025	
Start Date:	End Date or duration:
ASAP after interview	Permanent
Working Hours:	
Full time	
Job Description and Person Specification:	
<p>Job Summary</p> <p>Vistry Group, the UK's leading provider of affordable mixed-tenure homes, is seeking a Real Estate Graduate for an exciting 18-month rotational program. This comprehensive pathway will provide hands-on experience across key areas of the business, including Land & Planning, Technical, Construction, Commercial, Development, and Strategic Land. Designed for aspiring real estate professionals, this program offers the opportunity to develop into a well-rounded expert within the property sector with clear routes of progression.</p> <p>This role is part of the Graduate Business Partnership (GBP) scheme and offers a full-time permanent contract. You will be based in Cheltenham, Gloucestershire.</p>	
Key Dates	

Closing Date: 05/1/2025

Interview Date: TBC in January 2025

Start Date: ASAP after interview

This is a permanent role.

Salary: £25,000 per annum, plus £4,500 car allowance

Purpose of the Role

Our Graduate Real Estate Pathway is the perfect place for aspiring Land Managers, Development Managers & Planning Managers, or anyone with a natural interest in land acquisition, planning policies or project management. This pathway is tailored to expose you to key areas of the business that will develop you into a strong all-rounder within the Real Estate field. This pathway includes rotations within the business areas below, all constructed with key learning objectives in mind to equip with you all the knowledge you need:

Land & Planning > Technical > Construction > Commercial > Development and Strategic Land.

You'll rotate through all these areas across your 18 months, starting and finishing within either the Strategic Land, Land & Planning or Development department. During your final rotation, you'll agree with your Mentoring Line Manager where you will specialise and transition into this position on completion of your rotations, taking the next step onto either a Strategic Land, Land & Planning or Development career path.

Duties and Responsibilities

- Follow the Real Estate Pathway, completing all rotations to the best of your ability and meeting the targets set to you by each rotational supervisor.
- Take all learning opportunities that are presented to you through the programme, seeking ways to further develop and challenge yourself.
- Integrate yourself into each team that you work with along your pathway, supporting each team to achieve their goals and establishing meaningful, long lasting professional relationships.
- Absorb the knowledge, expertise and advice given to you throughout your rotations by our talented teams, ask questions and probe to develop your understanding.
- Contribute to continuous development within Vistry Group by being proactively involved in key business initiatives, projects and launches. Offering ideas and suggestions where opportunities are identified.
- Be an active member of the Vistry Group Graduate community, supporting your peers, taking part in (and occasionally hosting) quarterly Graduate meetings, attending masterclasses and professional development opportunities.
- Act as an advocate for careers in Construction, to effectively represent Vistry Future Talent at careers events, fairs and other engagement opportunities.
- Act as a buddy to future new Graduates joining the community, to ensure that they are positively supported through their learning journey.

- Commit to completing further study, qualifications and accreditations as appropriate, should you wish to undertake further professional development.
- Positively engage with your leaders and support system throughout the programme, regularly meeting to discuss your progress, identify areas for further focus and development and seek advice.
- Behave in line with our company values – Integrity, Caring and Quality

Training and Development

We invest in their careers through skills, development, safety, health and wellbeing. There's nowhere better to build your career. We've built a supportive, dynamic environment where talented and dedicated people fulfil their potential. We offer:

- Tailored learning and development
- Internal leadership programmes and management courses
- Educational sponsorship
- Mentoring programme
- Multiple networks for connection, support and education
- Mental health first aid

The Benefits

- Competitive basic salary and annual bonus
- 28 days annual leave plus bank holidays, and the option to buy up to 5 days per annum
- Private Healthcare
- Company contributory pension scheme
- Life assurance – 4 x your annual salary
- Sharesave scheme
- Cycle to work scheme – up to £3000
- Support with a professional membership
- Denplan, GymFlex and many more...

From the University:

- You will be invited to quarterly networking and professional development events through 'The Graduate Network'.
- All Graduates are offered a 'how to make the most of your internship' guide.
- You will have access to the University's [Career Mentor Scheme](#) and an extensive suite of online training which includes Excel, presentation skills, and negotiation skills.

About You (Person Specification)

Degree and Attainment

- You should have a relevant degree at 2:2 or above.

Skills & Personal Attributes:

- Due to the nature of the position, there will be some travel required, therefore you must hold a valid driver's license.
- We recruit for potential, and look for passionate, talented and committed people. We invest heavily in future talent and want to see you succeed, so have created a success profile to help you determine if Vistry Group is the right fit for you.

About the Company

Vistry Group is the UK's leading provider of affordable mixed tenure homes. Our purpose as a responsible developer is to work in partnership to deliver sustainable homes, communities, and social value, leaving a lasting legacy of places people love. Operating across 26 regions, we build homes for those who need them right across the UK. We sell homes on the open market through three respected brands: Bovis Homes, Linden Homes, and Countryside Homes.

We sell a large proportion of the homes we build through our business-to-business brand, Countryside Partnerships. Countryside Partnerships is known as our multi-tenure and regeneration brand. Our Countryside Partnerships brand works with a partner to build homes for all tenures, many of which are classed as affordable homes.

Inclusion and diversity are paramount to us here at Vistry Group – we firmly believe that this culture nurtures stronger performances across the wider business. All of our applicants and employees are treated fairly and respectfully, regardless of any protected characteristics.

Graduate Business Partnership (GBP) Scheme Requirements

- To undertake a graduate role through the GBP scheme, you must have either achieved your degree or be in your final year at **any UK-based university**.
- If you are in your final year, your working hours may be reduced to 15 hours per week (for undergraduates) or 6 hours per week (for postgraduates) to ensure you have the capacity to successfully complete your degree. More hours can be completed if your academic agrees and provides written confirmation.
- If you do not pass your degree, the GBP role will end early.
- You must have graduated in the UK within the last 3 years of your most recent degree (we will consider extenuating circumstances of potential applicants that may have prevented them from undertaking a graduate role within 3 years of graduation).
- The University of Exeter is committed to developing an environment which promotes [equality of opportunity, values diversity and inclusivity](#).
- We are committed to creating an inclusive culture and engage with evidence-based charter frameworks for gender (Athena SWAN and Project Juno for Physics), race equality (Race Equality Charter Mark) and LGBTQ+ inclusion (Stonewall Diversity Champion)
- Learn about the university's commitment to the Disability Confident scheme [here](#)

- At the time of starting employment, the successful candidate must have permission to work in the UK and evidence must be provided in advance of the appointment. Examples of suitable evidence can be found in the [Intern Guidance- Proving Right to Work the UK](#) guide. Candidates should continue to have permission for the duration of the GBP contract. This includes British citizens, individuals with an [EU Pre-Settlement or EU-Settlement Status](#); and those with a [Graduate Route Visa](#).
- All graduates need to reside in the UK whilst undertaking this role.

How to Apply

- Download and complete the attached 2024-25 [Internship Application Form](#). CVs cannot be accepted. Please make sure you have downloaded the latest copy of the Internship Application Form.
- Guidance and useful tips for completing your application are found on the Internship Application Form.
- Refer to the job details contained within the advert when writing your personal statement.
- Use the STAR approach to evidence each requirement in the Person Specification.
- You should insert the correct reference code on the application form: **GBP 7563**
- Please save your Internship Application Form as 'your name - **GBP 7563**'
- The University is a Disability Confident employer and as such this policy applies to recruitment through GBP Scheme. Applicants who identify a disability on the application form will be offered an interview if their application demonstrates they meet the essential criteria.
- Please also include details of any reasonable adjustments you may need for an interview or to undertake the role.
- You should explain why you would like to work for the employing organisation and why you think you would be a suitable candidate for this role.
- Send your completed application (not by OneDrive) to internships@exeter.ac.uk, with the reference code: **GBP 7563** in the subject bar of your email, by the closing date.

Further Guidance and Support

- **(Exeter graduates only)** You can refer to the My Career Zone Digital resources on application and interview preparation [here](#).
- **(Exeter graduates only)** If you need support with your application, you can book an appointment with a professional Careers Consultant by emailing careers@exeter.ac.uk.
- Unless stated, interview expenses will not be paid.
- It is recommended that you check your online presence on social media to ensure it represents you well, as some employers may undertake online research of their applicants.
- If you have any questions, you can email the Internships Team at internships@exeter.ac.uk

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