

COUNCIL, 13 December 2018

COVER SHEET

Document title:	Council Nominations Committee (November 2018)
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Document History:	Final version
Paper Classification:	Open
Type of Paper:	For information/approval

Summary of paper:

- Council Nominations Committee at its meeting on 23 November 2018:
- Agreed to **recommend to Council** the appointment of Glenn Woodcock as a Class II Independent Member for an initial three year term of office with effect from 13 December 2018;
 - **Note** that Sir John O'Reilly has been appointed for a second term of office as a Class II Independent Member (1 August 2018-31 July 2021);
 - Noted the resignation of Clare Marx due to her commitment as Chair of the General Medical Council from January 2019;
 - Agreed to propose to Council that the terms of office for Class III (Senate members) and IV (Professional Services member) would be amended so the members in these classes could only serve one term, and had to have a gap of at least one year before re-appointment;
 - Updated the Committee's terms of reference.

Communications Plan:

After the Council meeting any change of Council membership will be communicated to the University via the website and weekly newsletter.

The terms of reference for Nominations Committee 2017/18 will be placed on the website.

Council is asked to:

- **Approve** the appointment of Glenn Woodcock as a Class II Independent Member for an initial three year term of office with effect from 13 December 2018.
- **Note** that Sir John O'Reilly has been appointed for a second term of office as a Class II Independent Member (1 August 2018-31 July 2021);

- Agreed that the terms of office for Class III (Senate members) and IV (Professional Services member) would be amended so the members in these classes could only serve one term, and had to have a gap of at least one year before re-appointment.
- Note the Committee's terms of reference for 2018/19 (Appendix 1 attached).

Appendix 1

Nominations Committee Terms of Reference 2018/19

- 1 To make recommendations to Council for:
 - (a) the nomination of the Chancellor;
 - (b) the nomination of the Pro-Chancellors under Class I of Council membership;
 - (c) the nomination of the Chair of Council;
 - (d) nominations for the places under Class II of Council membership;
 - (e) nominations to Council committees and joint committees with Senate.
 - (f) nominations to Trusts associated with the University.
- 2 To review criteria for appointments from time to time, having regard to Council policy.
- 3 To promote equality and diversity through its selection of nominations to Council.
- 4 To review the arrangements for developing future leaders to senior management roles.
- 5 Responsibility for maintaining a useful and up to date skills matrix for Council membership
- 6 Responsibility for reviewing the training and development of the governing body.
- 7 Responsibility for updating role descriptions for Council members and chairs of sub committees.
- 8 Responsibility for oversight of reporting and reviewing conflicts of interest of members of Council.

The quorum necessary for the transaction of business shall be four members, of which at least two shall be independent members.

Constitution and Membership 2018/19

Pro-Chancellors (ex officio)

Sarah J Turvill, Chair of Council (Chair)
Richard Atkins OBE
Dr Sarah Buck

Vice-Chancellor (ex officio)

Professor Sir Steve Smith

Provost and Senior Deputy Vice-Chancellor (ex officio)

Professor Janice Kay

Registrar and Secretary (ex officio)

Mike Shore-Nye

An Independent Member (not necessarily a member of Council), to be elected by all members of Council

Bettina Rigg

In attendance: Deputy Registrar & Director of People Services and Global Partnerships
Jacqui Marshall

Alumnae representation

The Chair of Council represents the Alumni Network Group.