



NOMINATIONS COMMITTEE (Summary Report)

21 January 2022

COVERSHEET – Nominations Committee Summary Report

Document title:	Summary Report of Nominations Committee Meeting (21 January 2022)
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Sponsor on UEB:	
Document History:	
Paper Classification:	Open – For online publication.
Type of Paper:	For Information.
Appendices	

1. Matters Arising and Terms of Reference/Membership

- 1.1 The Committee **agreed** for a Council Member Role description be placed onto the website, including a section welcoming applications for positions where individuals’ skills and experience could benefit the university.
- 1.2 The Terms of Reference and Membership 2021/22 for the Committee was **agreed** and **discussions** on the importance of diversity in membership were held.
- 1.3 The appointment of the University Chancellor and Chair of Council was noted, with sorrow expressed at the passing of Lord Mynes.

2. Membership of Council 2021/22 – 2022/23

- 2.1 Committee **agreed** to recommend the reappointment of the following members for a further term of office:
 - Sarah Buck
 - Nicholas Cheffings
 - Andrew Greenway
 - Jo Binding
 - Alison Reed
- 2.2 It was **agreed** that meetings should be set up between two potential members of Council and the committee members, the Vice-Chancellor, and the new Chair of Council.
- 2.3 A discussion on board diversity, including looking to recruit younger members of Council, is to be considered by Council.

3. Council Committees

- 3.1 It was **agreed** to recommend the establishment of the Council Investment Review Subcommittee and Council Financial Review Subcommittee. The Terms of Reference for both these groups are to be decided at their first meeting, with the Investment Committee meeting prior to each Council meeting

where a capital request is on the agenda, and the Financial Review Committee to meet at specified intervals throughout the academic year.

- 3.2 The membership of these potential committees was discussed, with both to include three Pro-Chancellors, the Vice-Chancellor, the Provost, the Register and Secretary alongside of several Independent Members.
- 3.3 The Committee **noted** that a new Chair of Audit and Risk Committee would be required for the next academic year due to the departure of Gerry Brown.
- 3.4 The Committee went on to discuss the membership requirements of other university committees which are not direct subcommittees of Council.

4. Dual Assurance Update

- 4.1 Dual Assurance portfolios were **noted** as well as the potential for an organisational restructuring of the mechanism and portfolios.
- 4.2 The Registrar and Secretary **agreed** to be replaced by the incoming Chief Digital Officer as management lead for Digital but would continue in his role in the IT portfolio.

5. Council and Trust Members

- 5.1 The Chair of Nominations Committee **noted** that she had undertaken appraisals for Independent Members of Council and would be sharing these with the incoming Chair of Council.
- 5.2 The Committee **reviewed** the current skills matrix, and **noted** there was a lack of research knowledge and a lack of links to Cornwall. The Committee **decided** to limit the number of skills members could state, and for Nominations Committee members to let the Secretariat know the six major skills they felt were required by Council.
- 5.3 Nominations Committee **noted** the membership of Trusts for 2021/22 and **agreed**:
 - St Luke’s College Foundation – Recommend Professor Louise Lawrence for a 5-year term
 - St Luke’s College Foundation – Approved the Chair’s Action to appoint Professor Tim Quine for a 5-year term to replace an individual who stepped down from their trustee role.
 - Cambourne School of Mines Trust – Recommend Amie Fulton for a second term.