

Exemption Code	Exemption	Detail
Exempt01	Spend which does not fall within procurement law	Regulatory bodies, business rates, public bodies, subsidiaries e.g. companies such as HMRC, USS, Devon and Exeter councils, FX Plus, INTO
Exempt02	Payments for student accommodation rental	UPP or any other 3 rd party provider providing accommodation on the University's behalf
Exempt03	Payments to schools, surgeries, local groups etc for placements	As public bodies
Exempt04	Charitable payments	e.g., donations to local charities
Exempt05	Rental payment for office space	These are not a procurement activity, and no PCW is necessary
Exempt06	Payments to governing bodies, licencing agencies, news agencies, recruitment sites etc for membership/licences/subscriptions	E.g. payments to RICS, BUFDG, LinkedIn etc.
Exempt07	Staff recruitment	A PCW is not needed for fee payments to recruitment agencies. The requisition must be broken down into fee and payment to the individual. NOTE – this does not include fees to specialist recruitment agencies who are tasked to run a campaign e.g for Executive roles.
Exempt08	Research grant contribution payments	Where a 3 rd party is a named collaborator on the grant application, no PCW is necessary to distribute their allocation of funding to them
Exempt09	Contract renewals/extensions	Where the requisitioner can provide either a valid signed contract with extension options noted or where the contract extension/renewal is allowed under the original contract terms & its previous PCW (which should be attached to the requisition), no new PCW is necessary.
Exempt10	Conferences	Attendance at specific conferences or events
Exempt11	Student Field trips	Including accommodation, travel, food and subsistence.
Exempt12	Commissions Payments	Commission payments to Partners used to recruit overseas students providing copy of contract with partner is attached to requisition